

ARCHITECTURAL COMMITTEE  
16955 Bernardo Oaks Drive  
San Diego, CA 92128-2166  
(858) 729-1232

FILE# \_\_\_\_\_  
Date Received \_\_\_\_\_  
Membership # \_\_\_\_\_  
Sub-division \_\_\_\_\_

APPLICATION FOR ARCHITECTURAL COMMITTEE APPROVAL OF EXTERIOR IMPROVEMENTS

**APPLICANTS ARE REMINDED THAT NO IMPROVEMENTS MAY  
PROCEED WITHOUT PRIOR APPROVAL BY THE COMMITTEE**

Applicant's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone: Residence: \_\_\_\_\_ Business: \_\_\_\_\_

Address of Project: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Approval of following project(s) is/are requested:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will there be a Storage Unit/ Dumpster or Porta Potty on site?  
Please circle

Dumpster:	YES	NO	If YES; how long? _____ days
Porta Potty:	YES	NO	If YES; how long? _____ days

PROPOSED START DATE: \_\_\_\_\_

PROPOSED COMPLETION DATE: \_\_\_\_\_

Homeowner's  
Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

NEIGHBORS' ADVISORY/REVIEW:

It is important that your neighbors are aware of planned improvements. Neighbors include, but are not limited to, next door (on either side of property), properties that have a view of improvements (common back yard property lines, across the street from front yard, etc).

Have your neighbors been informed? Please circle one YES NO

Addresses of neighbors that have been informed:

_____	_____
_____	_____
_____	_____
_____	_____



#### IMPORTANT NOTICE:

Architectural Committee approval covers aesthetic and CC&R interests only. ***It is your responsibility to obtain any necessary City or County permits before starting any work on your property***, in particular for existing or new structures incorporating additions, alterations or modifications to electrical, water, sewer or gas lines. Zoning regulations may govern but are not limited to: fences, garden or retaining walls, patio covers, carports, garages, paving, swimming pools and yard-accessed water softeners, structures, etc.

#### COMMITTEE PROCEDURES:

The Architectural Committee meets at the Swim and Tennis Club every Saturday at 8:30 a.m.

- An agenda for the meeting will be posted on the Swim and Tennis Club Notice Board each Friday morning prior to the Saturday morning meeting. The agenda will list the address for each new Application for Approval of Exterior Improvements and a brief description of the improvement sought e.g. fence to rear of property, paint exterior etc.
- For consideration at a Saturday morning meeting, Applications must be received at the Swim and Tennis Club by the previous Thursday. Applications must be complete. Incomplete Applications may not be considered and may be returned to the applicant for completion and resubmission for consideration. Submission of an incomplete application will not start the time limit for Committee review.
- Decisions will generally be made by the Committee at the Saturday meeting where the Application is considered, when no site visit is deemed necessary, or on the Saturday of the visit to the property.